How to Create Your 2021 SPF 3K-5K-10K Fundraiser Page
This fundraising season, we know things are a bit different for everyone, so we created new options for spring fundraising with you in mind!

Despite challenging times, NOAH has been working hard to keep the albinism community connected, and we need your help to continue our mission. Our fabulous fundraisers are instrumental to NOAH’s success -- we can’t thank you enough for your support throughout ever-changing situations.

Thanks so much for participating in NOAH’s Inaugural SPF 3K-5K-10K! Please follow the directions below to create a fundraising page for yourself or your team:

IMPORTANT NOTES:

- The DonorView platform does NOT support Safari, please use Google Chrome or Firefox if you encounter any technical difficulties.
- If you experience frustration or need assistance, please give us a call at 800-473-2310 or send an email to fundraise@albinism.org and we’ll help you out as quickly as we are able!

Step 1: Navigate to the new SPF 3K-5K-10K page:

www.albinism.org/spf

Step 2: Scroll down to the “Register Now!” section and select “Participate in the Race”
**Step 3:** Scroll down underneath “Select your entry type,” and choose how many registrations you are signing up for (how many people are participating). Registrations with a shirt (standard entry and Super Supporter) must be received by 4/30/21.

If you would like to make an additional donation with your race entry, enter the amount in the box below.

**Select your entry type:**

- SPF 3K-5K-10K Entry
  - $30.00
  - Click here for description
  - Qty: 0
  - $0.00

- SPF 3K - 5K - 10K Entry with Shirt - Register by 4/30/21
  - $60.00
  - Click here for description
  - Qty: 0
  - $0.00

- SPF Super Supporter Entry with Shirt - Register by 4/30/21
  - $100.00
  - Click here for description
  - Qty: 0
  - $0.00

Subtotal: $0.00

If you would like to make an additional donation, please enter your amount below.

$0.00

**Step 4:** If you are creating your own team, select **Start a Team**. If you are joining an existing team skip to **Step 6**.
**Step 5:** Enter your Team Name and Fundraising Goal. Skip to **Step 7**.

![Step 5 Image](image)

**Step 6:** Click the **Select Team** dropdown and select the team you would like to join.

![Step 6 Image](image)

**Step 7:** Enter your registration & billing information (include t-shirt size if you've selected a registration that includes a t-shirt) and click **Submit**.

![Step 7 Image](image)
Step 8: From there, the SPF 3K-5K-10K login page should appear. Create an account or login to your existing account to begin editing your page.

**If the login page doesn’t appear, check your email for a message from DonorView with the subject line “National Organization for Albinism & Hypopigmentation personal fundraising page” (this may be in your spam folder). Click the link in the email to sign up and personalize your page, or sign in to your pre-existing account.
Step 9: Under “My Profile,” set up your fundraising page. First, select your personal page or team page (if you’ve created a team) from the dropdown at the top.

Step 10: Enter in your page name & fundraising goal, select a color scheme from the drop-down menu, and enter any additional details about your story in the textbox. Click SAVE (you may have to scroll down to find the save button).

If you didn’t create or join a team when you signed up, you will also have the choice to do so now!
Step 11: Click on “Gallery” to personalize your page with photos or video.

Don’t forget to click **SAVE** when you are done!

Step 12: When you have finished personalizing your page, click on “**My profile**” to bring you back to the starting page and scroll down to see a preview of your fundraising site. If you make any additional changes, don’t forget to click **SAVE** again!

Step 13: If you created a team, click the dropdown on the top right of your screen and select your team page. If desired, you can personalize your team page the same way you personalized your personal page, using the above instructions.
CONGRATULATIONS - You've created your fundraising page! Read on to learn how to share your page and interact with your supporters.

**Step 14:** Use the link provided at the top of the “My Profile” section to share your personal fundraising page.

![Image](https://app.donorview.com/E4zv6)

This is the link to your fundraising page: [https://app.donorview.com/E4zv6](https://app.donorview.com/E4zv6)

**Step 15:** Check in on your fundraising! Under “My Team” you can view your team’s progress with donations as well as see who has joined your team. If you created the team, you can also update your team name and fundraising goal at any time by clicking the “Edit” button.
Step 16: See who is supporting you! Under the "My Supporters" tab you can see who has donated on your personal fundraising page.
Step 17: Share updates with your supporters! Under “My Updates” select “Add Update” to open the text box and write a message to display on your fundraising page. Click UPDATE to share your update when you’re done!

We hope this guide was helpful in setting up your spring for NOAH fundraiser page quickly and without stress, but if you do encounter any issues that this document doesn’t explain, simply give us a call at 800-473-2310 or send an email to fundraise@albinism.org and we’ll help you out as quickly as we are able.

Happy Fundraising!